

**PUBLIC BUYER ASSURANCE OVERVIEW**

# When the work is local but your team isn't.

Cross-border exception operations for executive movements and business visits.

**DOCUMENT STATUS**

Public buyer-information overview. It is not a quotation, booking confirmation, contract, insurance certificate, audit, legal opinion or guarantee of service availability.

**SVS NORTHSTAR ENTERPRISES LTD · COMPANY NO. 17451167**

Registered in England and Wales · Version 1.1 · 13 September 2026

## 01 · WHAT WE DO

# The overseas exception layer

Keep your existing travel and procurement systems. Use Northstar for the physical-world requirement that falls between them.

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SVS Northstar coordinates time-critical local providers for executive movements and business visits in places where the buyer has no on-the-ground operator. One contact carries the accepted coordination work from the brief and cost decision through confirmed handoffs and documented close-out.

## Executive movement exceptions

- ◆ Arrival, departure and transit meet-and-assist coordination.
- ◆ Chauffeur, vehicle, route and baggage-capacity coordination.
- ◆ Multi-passenger and multi-flight movement plans.
- ◆ Provider, traveller, greeter and driver handoff instructions.
- ◆ Approved changes during the agreed monitored window.

## Business visit exceptions

- ◆ Executive, client and delegation visit schedules.
- ◆ Airport-to-venue movement and linked local-provider coordination.
- ◆ Host, traveller and provider contact and responsibility sheets.
- ◆ Missing confirmation, schedule-change and recovery follow-through.
- ◆ Completion or incident close-out.

### WHAT NORTHSTAR IS NOT

Northstar is not a universal booking platform, freight forwarder, security company, immigration adviser, technical inspector or guarantee of third-party performance. Any such specialist work requires a separate lawful and evidenced scope.

# The Northstar Exception Desk

Start with one real outcome, one location and one deadline—without a retainer or broad commitment.

| STAGE        | NORTHSTAR ACTION                                                                    | VISIBLE RESULT                                                |
|--------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------|
| 1. Fit check | Assess the outcome, location, deadline and missing facts.                           | Accept, decline or request the information needed to scope.   |
| 2. Define    | Agree deliverables, role, fee, provider costs, monitored hours and approval limits. | A written assignment brief and responsibility map.            |
| 3. Decide    | Separate provider availability, scope, price, exclusions and material terms.        | A decision-ready provider record before appointment or spend. |
| 4. Handover  | Align released contacts, timing, instructions and approved changes.                 | One current operating plan for the monitored window.          |
| 5. Close     | Record completion, an incident and any remaining action.                            | An evidence-based completion or incident close-out.           |

## What the buyer receives

- ◆ One agreed requirement and one named coordination contact.
- ◆ One current view of provider scope and total known cost.
- ◆ One visible approval route for appointments, spend and changes.
- ◆ One operating handover with available contacts and instructions.
- ◆ One close-out showing what happened and what remains open.

COMMERCIAL START

Northstar first checks fit. If suitable, the buyer receives an exact proposed coordination scope and fee. Third-party costs, mandatory surcharges and any disclosed commission or markup are shown separately before acceptance.

# Know who coordinates, who delivers and who approves

A reference to an independent provider is never used as a blanket escape from responsibility Northstar expressly accepts.

| NORTHSTAR                                                                                                                                                | LOCAL PROVIDER                                                                                                  | BUYER                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>Owns the accepted coordination steps: brief, provider information, approval record, confirmed handoffs, material-change escalation and close-out.</b> | Delivers the airport, transport or other physical service under its confirmed scope and applicable local rules. | Supplies accurate information and approves provider appointment, spending and material change unless different authority is agreed. |

## The Service Confirmation must identify

- ◆ Northstar role: client-direct local provider or Northstar-supplied service.
- ◆ Local provider legal name and responsibility for physical delivery.
- ◆ Who contracts with the provider and who pays it.
- ◆ Northstar fee, third-party cost and any disclosed commission or markup.
- ◆ Provider terms supplied or the reason they are not applicable.
- ◆ Monitored hours, time zone and live operational contact.

CURRENT PILOT MODEL

Until the Northstar-supplied model has appropriate legal, insurance and payment controls, new Northstar pilots use a client-direct provider model: the buyer appoints and pays the local provider, and Northstar separately supplies the agreed coordination work.

# Minimum controls before a handoff

The scope of assurance is proportionate to the provider, service and information involved. It is not described as a guarantee.

## Provider decision record

| CHECK                      | WHAT THE RECORD SHOULD SHOW                                                                                       |
|----------------------------|-------------------------------------------------------------------------------------------------------------------|
| Identity and contact       | Provider legal or trading identity and a separately checked contact route.                                        |
| Scope and capacity         | Exact service, location, time, passenger or participant count, limitations and open questions.                    |
| Commercials                | Currency, total known price, mandatory fee, validity, payment method and cancellation terms.                      |
| Operational handoff        | Meeting point, released contact, escalation route and the time each item was confirmed.                           |
| Credentials where relevant | The exact licence, airport-authority or insurance statement supported by current evidence—or clearly not claimed. |

## Personal information and operating locations

SVS Northstar Enterprises Ltd is incorporated in England and Wales. Its London registered office is a statutory address, not a staffed operating office. Authorised day-to-day operational access may occur from Bangladesh. Local providers and technology or communications suppliers may process information in countries relevant to an assignment.

- ◆ Email and WhatsApp are discovery channels; do not send passports, complete card details, one-time codes, medical records or other sensitive documents through them.
- ◆ Before higher-risk information is shared, the buyer and Northstar agree an appropriate secure route and the minimum necessary recipients.
- ◆ Where UK restricted-transfer rules apply, recipient, country, purpose, legal role, transfer mechanism and risk assessment must be recorded before access.

05 · EVIDENCE STATUS

# What is available, required or not claimed

The status language is intentionally literal. Proposed controls are not presented as completed evidence.

| EVIDENCE ITEM                        | CURRENT STATUS                 | HANDLING                                                                                  |
|--------------------------------------|--------------------------------|-------------------------------------------------------------------------------------------|
| Company identity                     | Available and current          | Official Companies House record; incorporation certificate available on request.          |
| Website terms and policies           | Published operational baseline | External legal approval is not claimed. Assignment documents may add specific terms.      |
| Service role and responsibility map  | Required before assignment     | Included in the Service Confirmation for the exact contracting model.                     |
| Service and escalation targets       | Proposed until signed          | Agreed for the specific monitored assignment window.                                      |
| Corporate payment beneficiary        | Required before payment        | No payment requested until the exact company or client-direct provider payee is verified. |
| Insurance and tax evidence           | Not currently claimed          | No related statement appears unless current, relevant evidence exists.                    |
| MSA, DPA and security evidence       | Not currently claimed          | Buyer requirements assessed before sensitive or repeated processing.                      |
| Northstar references and performance | Not currently claimed          | Company results will be added only after evidenced Northstar delivery and permission.     |
| Continuity                           | Founder-led                    | Monitored hours and escalation are agreed per assignment; no 24/7 staffing claim.         |

BUYER RULE

If a material item is absent, the assignment must either close that gap before work begins, narrow the scope so it is not needed, or disclose the limitation clearly enough for an informed decision.

# Judge the first assignment by agreed evidence

Targets are not universal promises. The buyer and Northstar set the applicable measure, target and evidence source in the written assignment.

| MEASURE                | TARGET SET IN ASSIGNMENT                                                              | EVIDENCE AT CLOSE-OUT                                                   |
|------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Brief completeness     | Required facts and decision-maker recorded before provider work starts.               | Accepted assignment brief and change record.                            |
| Initial response       | Response window agreed for the location, deadline and monitored hours.                | Time-stamped acknowledgement or missing-information request.            |
| Provider confirmation  | Confirmation gate and release time agreed before the service window.                  | Provider acceptance, scope, cost, terms and operational contact record. |
| Buyer-approved changes | No material change or extra spend outside written authority.                          | Approval log tied to the revised scope and amount.                      |
| Handover readiness     | Required released contacts and meeting instructions present by the agreed checkpoint. | Current operating handover and exception note for anything unavailable. |
| Completion evidence    | Evidence type agreed for the service and privacy context.                             | Completion statement, available provider record or incident report.     |
| Cost control           | Final known cost compared with the last buyer-approved amount.                        | Quote, approval and invoice or provider-payment record.                 |
| Buyer assessment       | Buyer invited to score clarity, control and outcome after close.                      | Recorded rating, comments and separate reference permission if granted. |

EXPANSION GATE

A retainer, wider geography or higher authority should follow demonstrated performance on controlled assignments—not precede it. Northstar will publish no client name, rating or case study without permission.

# Verify the company. Then test the operating model.

One assignment is the evidence-building unit: clearly scoped, independently checkable and closed against agreed measures.

| FIELD                    | CURRENT PUBLIC RECORD                                                                                                                                         |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Legal name               | SVS Northstar Enterprises Ltd                                                                                                                                 |
| Company number           | 17451167                                                                                                                                                      |
| Jurisdiction             | England and Wales                                                                                                                                             |
| Incorporated             | 10 September 2026                                                                                                                                             |
| Registered office        | 128 City Road, London, EC1V 2NX, United Kingdom                                                                                                               |
| Registered-office status | Statutory address; not a staffed visitor or operating location                                                                                                |
| Founder and Director     | SK Fahad As Sami (Sami)                                                                                                                                       |
| Public register          | <a href="https://find-and-update.company-information.service.gov.uk/company/17451167">find-and-update.company-information.service.gov.uk/company/17451167</a> |

## A useful first brief

- ◆ Executive movement or business visit.
- ◆ Required outcome and what is currently unresolved.
- ◆ City or country and the date or deadline.
- ◆ What is already arranged and who can approve cost or change.

CONTACT

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